



Emerald Network Meeting

Tuesday 13 April 2010
(8.00am – 11:00am)

Attendance:	Clytie Bowen, Steve Dawe, Michelle Thurgar, Michelle Sprigg (<i>MISC</i>), Brian Richardson (<i>MISC</i>)		
Apologies:	Graeme Bradshaw, Kylie AhWong, Tamara Chapple, Amanda Chintock, Renae Cossar, Lindsay Creighton, Michael Downs, Douglas Kennedy, Peter Manning, Jason O'Brien, John Sleight, Greg Taylor		
Previous Minutes:	10 December 2009		
Next Meeting To Be Held On:	TBA	Venue:	To be confirmed

Item	Discussion/Action
Workshop: RISK OF INAPPROPRIATE ASSESSMENT METHODS	<ul style="list-style-type: none"> • Brian discussed the problems with inappropriate assessment. • 1 July: BSZ no longer recognised • Cannot RPL into TAA after July 2010 (suggested talk to their RTO) • Most people can get up and train, the risk is with assessment • Principles of Assessment <ul style="list-style-type: none"> ○ Valid ○ Reliable ○ Fair ○ Flexible • Rules of Evidence <ul style="list-style-type: none"> ○ Currency ○ Valid ○ Authentic ○ Reliable • Classification <ul style="list-style-type: none"> ○ Direct (e.g. Challenge test) ○ Indirect (e.g. Observation) ○ Supplementary (e.g. Interview)

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<p>Workshop: RISK OF INAPPROPRIATE ASSESSMENT METHODS (continued)</p>	<ul style="list-style-type: none"> • Assessors should ask: <ul style="list-style-type: none"> ○ Who is to be assessed ○ What is to be assessed ○ Where to conduct the assessment ○ When is an appropriate time ○ Why are we assessing ○ How is the assessment to be carried out • Some other items that should be considered (Best Practice): <ul style="list-style-type: none"> ○ Pre & Post Assessment interviews ○ Appeals process ○ Holistic assessment ○ Validation • There was some interesting discussion around the whole aspect of Assessment, particularly the lack of validation.
<p>Mining Industry Skills Centre Update</p>	<p>Professional Development with John Tate</p> <ul style="list-style-type: none"> • Discussed the upcoming hypothetical sessions: <i>Secret's to a good night's sleep: Safety systems, training, and the importance of human error.</i> • Invitations containing further details to be distributed within four weeks. <p>Restructure</p> <ul style="list-style-type: none"> • Explained what and why we have been up to over the past several months and the need to change our mode of networks <p>Generic Induction- GI v3</p> <ul style="list-style-type: none"> • Discussed changes to GI: <ul style="list-style-type: none"> ○ Content remains the same, but the delivery is changing, introducing more flexibility <p>Training Quality Framework</p> <ul style="list-style-type: none"> • Advised that this product is available under a licensing process, and assists organisations to gather vital details on the appropriateness of an RTO and the people to be used on delivering the identified training. Can also be used as an Audit tool within your own organisation. • Has received good reviews from users and is applicable to organisations in the resource sector and RTOs. • Package includes up to 8 days of consultancy to assist with implementation, and 2 annual reviews of the documentation to ensure currency with various acts and AQTF.

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Mining Industry Skills Centre Update (continued)	Apprenticeship Framework <ul style="list-style-type: none"> • Online workforce development tool to assist resource sector enterprises to increase their uptake of apprentices; and manage and develop their apprentices. • Framework will be completed by October 2011. • For more information or to become involved contact: Michelle Sprigg. msprigg@miskillscentre.com.au
	Automation for Success <ul style="list-style-type: none"> • Report will be released within three weeks.
	2010 Conference <ul style="list-style-type: none"> • Announced the following awards categories: <ul style="list-style-type: none"> ○ Apprentice, Trainee, and Professional of the Year in Coal, Metalliferous & Heavy Industry ○ Individual Award for Excellence in Training ○ Best Training Processes & Practices of the Year – RTO ○ Best Training Processes & Practices of the Year – Company ○ Innovation Award – Workforce Planning and Development • Discussed the format with a workshop or professional development session then networking, received a positive response. BR suggested that Workplace Trainers may benefit. Michelle suggested that the next session could be on Validation.
Actions / Follow Up	<ul style="list-style-type: none"> • BR to advise Michelle of Kym Frost's contact details (done) • BR to advise Clytie on OH&S tickets (done)