



Gladstone Network Meeting

Wednesday 21 April 2010
(8.00am – 11:00am)

Attendance:	Joanne Cunningham, Greg Seeds, Peter Cloughton, Judy Mountjoy, Rob Brown, John Marxsen, Chris Ramsden, Stephen Grant (MISC), Brian Richardson (MISC)		
Apologies:	Steve Ebenestelli, Steve Porter, Wendy Adamson, Kirsten Shepherd, Rod Jones, Brian Chalmers, Melissa Pendreigh, David Thompson, Terri Pienaar, Julie Phillips, Ian Watson, Greg Taylor		
Previous Minutes:	19 November 2009		
Next Meeting To Be Held On:	TBA	Venue:	To be confirmed

Item	Discussion/Action
Workshop: RISK OF INAPPROPRIATE ASSESSMENT METHODS	<ul style="list-style-type: none"> • Brian discussed the problems with inappropriate assessment. • 1 July: BSZ no longer recognised • Cannot RPL into TAA after July 2010 (suggested talk to their RTO) • Most people can get up and train, the risk is with assessment • Principles of Assessment <ul style="list-style-type: none"> ○ Valid ○ Reliable ○ Fair ○ Flexible • Rules of Evidence <ul style="list-style-type: none"> ○ Currency ○ Valid ○ Authentic ○ Reliable • Classification <ul style="list-style-type: none"> ○ Direct (e.g. Challenge test) ○ Indirect (e.g. Observation) ○ Supplementary (e.g. Interview)

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<p>Workshop: RISK OF INAPPROPRIATE ASSESSMENT METHODS (continued)</p>	<ul style="list-style-type: none"> • Assessors should ask: <ul style="list-style-type: none"> ○ Who is to be assessed ○ What is to be assessed ○ Where to conduct the assessment ○ When is an appropriate time ○ Why are we assessing ○ How is the assessment to be carried out • Some other items that should be considered (Best Practice): <ul style="list-style-type: none"> ○ Pre & Post Assessment interviews ○ Appeals process ○ Holistic assessment ○ Validation
<p>Mining Industry Skills Centre Update</p>	<p>Professional Development with John Tate</p> <ul style="list-style-type: none"> • Discussed the upcoming hypothetical sessions: <i>Secret to a good night's sleep: Safety systems, training, and the importance of human error.</i> • Invitation attached, and the proposed dates are: <ul style="list-style-type: none"> ○ 16 June Brisbane 13 October Emerald ○ 7 July Mt Isa 27 October Gladstone ○ 22 September Mackay 17 November Toowoomba • The 2 day PD sessions are proposed to start in 2011. • There was a mention that the Industry Leadership Group or Gladstone Engineering Alliance in Gladstone may be interested in sponsoring a session run by John (BR to follow up with Greg Seeds, Gladstone Ports Corporation). <p>Restructure</p> <ul style="list-style-type: none"> • Explained what and why we have been up to over the past several months and the need to change our mode of networks

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Mining Industry Skills Centre Update (continued)	Generic Induction- GI v3 <ul style="list-style-type: none"> • Discussed changes to GI: <ul style="list-style-type: none"> ○ Content remains the same, but the delivery is changing, introducing more flexibility ○ Alternative delivery will still be available
	Training Quality Framework <ul style="list-style-type: none"> • Advised that this product is available under a licensing process, and assists organisations to gather vital details on the appropriateness of an RTO and the people to be used on delivering the identified training. Can also be used as an Audit tool within your own organisation. • Has received good reviews from users and is applicable to organisations in the resource sector and RTOs. • Package includes up to 8 days of consultancy to assist with implementation, and 2 annual reviews of the documentation to ensure currency with various acts and AQTF.
	Apprenticeship Framework <ul style="list-style-type: none"> • Online workforce development tool to assist resource sector enterprises to increase their uptake of apprentices; and manage and develop their apprentices. • Framework will be completed by October 2011. • For more information or to become involved contact: Michelle Sprigg msprigg@miskillscentre.com.au.
	Automation for Success <ul style="list-style-type: none"> • Report will be released within three weeks.
	2010 Conference <ul style="list-style-type: none"> • Announced the following awards categories: <ul style="list-style-type: none"> ○ Apprentice, Trainee, and Professional of the Year in Coal, Metalliferous & Heavy Industry ○ Individual Award for Excellence in Training ○ Best Training Processes & Practices of the Year – RTO ○ Best Training Processes & Practices of the Year – Company ○ Innovation Award – Workforce Planning and Development



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General Business / Actions / Follow Up	<ul style="list-style-type: none">• Discussed the format of the Network meeting with a workshop or professional development first, followed by networking. This received a positive response and BR suggested that perhaps Workplace Trainers may benefit.• Jo raised an issue around QR not issuing pink cards any more (access to track). All in attendance indicated this was important and that they were getting nowhere with a response from QR. As the current cards expire late June there is an urgent need to get some sort of indication on what is happening (BR to follow up and advise accordingly).• Greg suggested that there were a number of other organisations that would benefit from attending these network meetings. We did some brainstorming and came up with a number of businesses/organisations. Also discussed current members bringing an associate to the next network meeting.• There was discussion around Project Canary and the scenarios currently available. Stephen gave an overview of the work for the Indonesian translation. There was a request and suggestion, broadly supported, that scenarios around high risk activities would be well-received potentially by the industry (SG to follow up).