



# SEQ Network Meeting

Monday 24 May 2010  
(1.30pm – 4.00pm)

<b>Attendance:</b>	Karen Bryant-Gordon, Heather Yerbury, Noel Radunz, Stuart Hansford, Merrick Robertson, Heather Munro, Andrew Rohl, Brian Richardson and Belinda Pross (MISC)		
<b>Apologies:</b>	Lynn Neven, Franko Roberts, Julie Strudwick, Mark Freeman, Bob Overall, Amanda Maystone-Towell, Rebecca Ryan Da Cunha, Margie Bradbury, Kabel John, Jim Munro, Angela Bradbury, Michael Parkinson, Stephen Seymour, Rod Brownsey, Tilman Rashe, Sharon Halmes, Mark Hayward, Jessica Jenkins, Phil Stevenson, George Hughes, John Giobbi, Derek Broanda, Shane Apps, Peter Newman, Matt Terry, Greg Biggs, Grant Cook, Linda Ringhold, Ros Gilroy, Carl Connell		
<b>Previous Minutes:</b>	Previous minutes adopted		
<b>Next Meeting To Be Held On:</b>	1 September 2010	<b>Venue:</b>	Brisbane (combined Network Meeting)

Item	Discussion/Action
<b>Introduction</b>	<ul style="list-style-type: none"> <li>Housekeeping, introductions and apologies for the meeting.</li> </ul>
<b>Workshop: RISK OF INAPPROPRIATE ASSESSMENT METHODS</b>	<ul style="list-style-type: none"> <li>Workshopped the Legal-Moral-Ethical implications of inappropriate assessment, Principles of Assessment, Rules of Evidence, and Types of Evidence.</li> <li>We also discussed RPL/RCC, Holistic Assessment, Risk assessing Training, Appeals and Validation.</li> <li>Merrick indicated that perhaps development of a TNA would be appropriate as PD <b>(BR noted)</b>.</li> <li>Good discussion within the group and acknowledgement that professional development is required around this topic/skill.</li> </ul>
<b>Mining Industry Skills Centre Update</b>	<p><b>Professional Development with John Tate</b></p> <ul style="list-style-type: none"> <li>Discussed the upcoming hypothetical sessions: <i>Secrets to a good night's sleep: Safety systems, training, and the importance of human error.</i></li> <li>Invitation attached, and the proposed dates are:               <ul style="list-style-type: none"> <li>16 June Brisbane                      13 October Emerald</li> <li>7 July Mt Isa                              27 October Gladstone</li> <li>22 September Mackay                  17 November Toowoomba</li> </ul> </li> <li>The 2 day PD sessions are proposed to start in 2011.</li> </ul> <p><b>Restructure</b></p> <ul style="list-style-type: none"> <li>Brian gave an overview of the changes and responded to various questions. Discussed and identified the products we have, what services we offer the industry and benefits for the attendees and industry.</li> </ul>

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<b>Mining Industry Skills Centre Update (continued)</b>	<p><b>Generic Induction- GI v3</b></p> <ul style="list-style-type: none"> <li>Ran through changes to GI: Content remains the same; delivery method is changing by introducing more flexibility</li> <li>Handed out flow chart of competencies, and discussed FAQs and the proposed Quality Framework.</li> </ul> <p><b>Training Quality Framework</b></p> <ul style="list-style-type: none"> <li>Advised that this product is available under a licensing process, and assists organisations to gather vital details on the appropriateness of an RTO and the people to be used on delivering the identified training. Can also be used as an Audit tool within your own organisation.</li> <li>Has received good reviews from users and is applicable to organisations in the resource sector and RTOs. Separate from GI Quality Framework.</li> <li>Package includes up to 8 days of consultancy to assist with implementation, and 2 annual reviews of the documentation to ensure currency with various acts and AQTF.</li> </ul> <p><b>Apprenticeship Framework</b></p> <ul style="list-style-type: none"> <li>Online workforce development tool to assist resource sector enterprises to increase their uptake of apprentices; and manage and develop their apprentices. Framework completed by October 2011. For more information or to become involved contact Michelle Sprigg <a href="mailto:msprigg@miskillscentre.com.au">msprigg@miskillscentre.com.au</a>.</li> </ul> <p><b>Automation for Success</b></p> <ul style="list-style-type: none"> <li>Report is now available, please contact <a href="mailto:klistner@miskillscentre.com.au">klistner@miskillscentre.com.au</a> or <a href="mailto:msprigg@miskillscentre.com.au">msprigg@miskillscentre.com.au</a> for more information.</li> </ul> <p><b>2010 Conference</b></p> <ul style="list-style-type: none"> <li>Advised dates and content of 2010 Conference, handed out flyer and nominations for Awards, combined network on PM of 1 September</li> </ul>
<b>Local Issues</b>	<ul style="list-style-type: none"> <li>Fatigue Management: BR mentioned that this had been raised at other Network Meetings was it an issue with any attendees?</li> <li>SH advised they use Adelaide Uni Sleep Centre and use a Swipe Card system (Pegasus) which assists in monitoring time at work. SH also advised there is a proposal to introduce the Berlin Questionnaire as a mandatory tool to identify persons with sleep disorders, as from 2011.</li> <li>There was a good discussion within the group that also identified that education was a key, particularly in regard to travel after shifts and working at a second job between shifts. Advise was received that there is a Competency Standard in the Road Transport Training Package.</li> <li>BR discussed raised and discussed (on behalf of SkillsDMC) the need to be aware that the 12 months transition for RII was due on 1/9/10 and the implications, also discussed the website and issues reporting system. BR recommended participants contact Greg Taylor for additional information. Also discussed the transition of the Training Qualifications BSZ-TAA-TAE.</li> <li><i>There were a number of points raised that require follow up:</i> <ul style="list-style-type: none"> <li>Status of Harmonisation <b>(BR)</b></li> <li>General understanding of "currency" <b>(BR and others)</b></li> <li>The Trainer Profile on VTAB web site in relation to standards required to meet GI standards (NSW RTOs) <b>(BR refer to David Fell)</b></li> <li>Access to QR per way <b>(BR)</b></li> </ul> </li> </ul>
<b>General Business</b>	<ul style="list-style-type: none"> <li>Meeting closed at 11am, next meeting to be held on 1 September (combined meeting in Brisbane).</li> <li>Additional regional meetings plus professional development will commence from late September through to late November.</li> </ul>